



Duxbury Braille Translator for Windows (Version 11.3)

Installation and Setup (Simple) (Reference Manual)

E&OE



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Getting Help

Technical Support.

To request product support from Duxbury Systems,

email: support@duxsys.com

Phone: +1-978-692-3000.

Fax: +1-978-692-7912

or send us mail to:

Duxbury Systems, Inc.

270 Littleton Road, Unit 6,

Westford, MA 01886.

United States of America.

Please try to have your DBT Serial Number and version available. If you are unsure of this information, it can be found on the [Help: About DBT...](#) screen

NOTE: In many cases, particularly outside North America, your Duxbury Dealer may be able to provide support.

The World Wide Web:

Self Help and Internet Support Lists

Our World Wide Web site offers lots of information about our company, braille issues, and blindness issues. If our site doesn't have the information you need, it's very likely that we have a link to another site where it can be found:

<http://www.duxburysystems.com>

E-mail Lists:

DBT - DuxUser Discussion Group

The DuxUser forum is an Internet email listserv that is open to Duxbury users, or others potentially interested in becoming Duxbury users, for sharing of ideas and to seek advice on matters beyond routine technical support. Duxbury posts notices of interest to Duxbury users, including the electronic edition of its newsletter (DuxUser) and prompt detailed information about all releases (even minor updates), to DuxUser.

To subscribe to DuxUser, send a blank message to duxuser-request@freelists.org with "subscribe" (without the quotes) in the subject line. Alternatively, one may visit www.freelists.org and subscribe, unsubscribe, or change subscription options at any time via the "login" page. List archives may also be viewed at that site.

(For support messages to be answered by Duxbury, please do not use DuxUser but e-mail directly to Duxbury -- see [Technical Support.](#))

DuxNews - Duxbury's Email Newsletter

Receive news about Duxbury Systems and our products by signing up for DuxNews -- Duxbury's email newsletter. Here is how you can join:

To subscribe to DuxNews, send a blank message to duxnews-request@freelists.org with "subscribe" (without the quotes) in the subject line. Alternatively, one may visit www.freelists.org and subscribe, unsubscribe, or change subscription options at any time via the "login" page. List archives may also be viewed at that site.

(There is no need to join both DuxUser and Duxnews, because any information that we post to Duxnews would also be posted to DuxUser.)

Archives for DuxUser

Our archives are publicly available, and you do not need to be subscribed to DuxUser to view them.

<http://www.freelists.org/archives/duxuser/>

The archives date back to July 2002.

Older DuxUser messages are archived on Yahoogroups at:

<http://groups.yahoo.com/group/duxuser/messages>

We also have archives of the old Dotty Duck advice columns on Yahoogroups at:

<http://groups.yahoo.com/group/dux101g/messages> (for general users)

<http://groups.yahoo.com/group/dux101t/messages> (for transcribers)

To view the Yahoogroup archives you will need to sign up for a user account with Yahoo.

Installation

DBT supports these three types of installation:

1. [Simple Installation](#) is nearly automatic, and is sufficient for the needs of most users.
2. [Custom Installation](#) allows a greater degree of control over the installation, but in practice should be seldom needed.
3. [Network Installation](#) allows network support personnel to easily install and maintain multiple DBT installations through a network.

(Items 2 and 3 above are only detailed in the "Complete" version of this guide.

To get started, simply choose, from the list above, the type of installation that fits your needs, click the link and start reading. If you're unsure which to try, we strongly recommend [Simple Installation](#).

Related Topics:

[End User License Agreement \(EULA\)](#) The **EULA** is a legal agreement between you and Duxbury Systems, Inc.

[Removing DBT](#) How to use the Control Panel to Remove DBT (should that be necessary) .

Installation Check List

The following is provided to assist you with the installation of your software and the various options you may wish to address.

You may wish to print this page and use it to check off items as completed.

Installation Check List

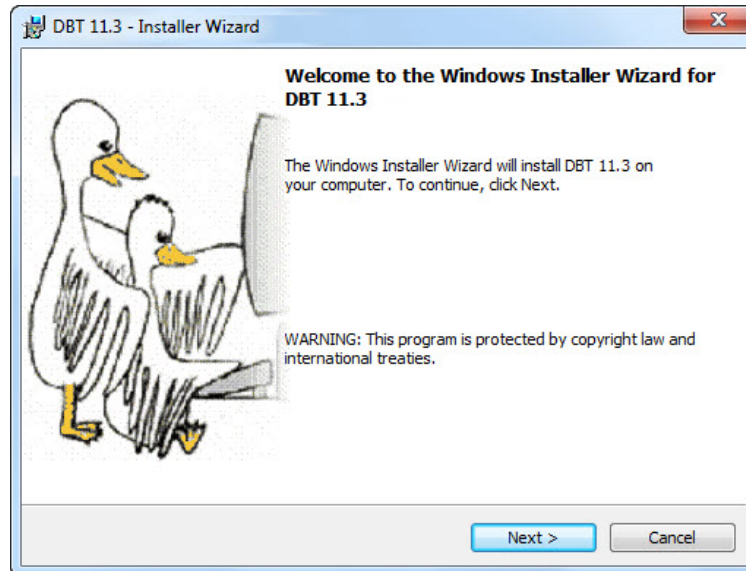
Item	Action	Section/Page	Required	Completed
1	Install DBT	See "Installation" on page 6	Yes	
2	Install Embosser	See "Global: Embosser Setup..."	Yes	
3	Install Printer	See "Document and Global: Printer Setup..."	Optional	
4	Register	See "Help: Registration" on page 17	Recommended	
5	Activate	See "Activate this Computer" on page 15	Yes	
6	Check that the software is working for all users.		Yes	
THE FOLLOWING TEND TO BE ITEMS WHICH THE USER WILL WISH TO CONSIDER, BUT MAY ALSO REQUIRE ADMINISTRATIVE RIGHTS TO CHANGE.				
7	Autosave options (Check Time)	"Global: Autosave Options"	For user	
8	Default Views	"Global: Default Views..."	For user	
9	Internationalization	"Global: Internationalization"	For user	
10	Fonts	"Global: Fonts..."	For user	
11	View Preferences	"Global: View Preferences..."	For user	
12	Shortcut Preferences	"Global: Shortcut Preferences..."	For user	
13	Word Perfect Importer	"Global: WordPerfect Importer..."	For user	
14	Word Importer	"Global: Word Importer..."	For user	
15	Formatted Braille Importer	"Global: Formatted Braille Importer..."	For user	
16	Hyperlink Settings	"Global: Hyperlink Settings"	For user	

Simple Installation

Chances are that you can get DBT installed with only the instructions included in this topic, or, for that matter without any instructions at all. Installation of DBT should usually be as simple as inserting the CD and following the prompts. But this guide is included to help you as necessary along the way.

Step 1: Insert the CD

To get things started, insert the DBT product CD into a CD drive on your computer. After a moment, you should see a screen much like the following:

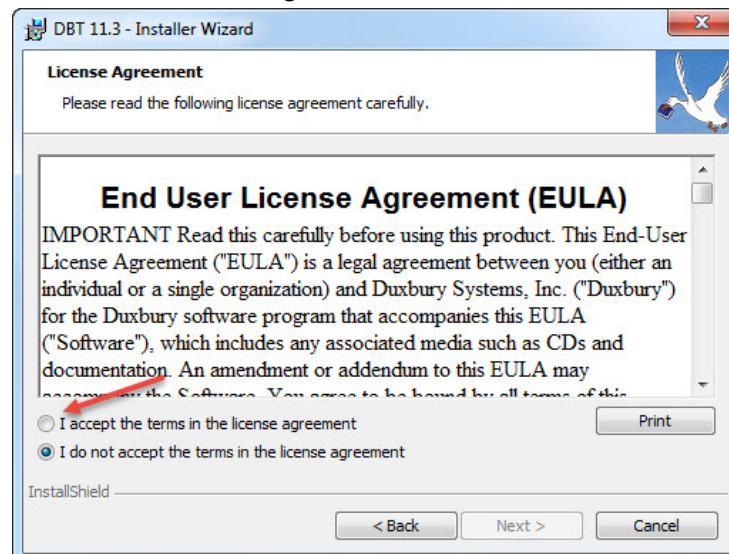


Simply click the Next button, or type **Alt+N** or **Enter**, to continue. If you wish to quit now, or when viewing any subsequent screen, click the Cancel button, or type **Escape**. Your system will not be changed regardless of when you choose to cancel the installation.

If, for whatever reason, inserting the CD does not cause the Installer Wizard to appear, then browse the CD contents for a file called dbt-1103.msi and open it, then proceed as above.

Step 2: Read the License Agreement

Next, you will see a screen like the following:



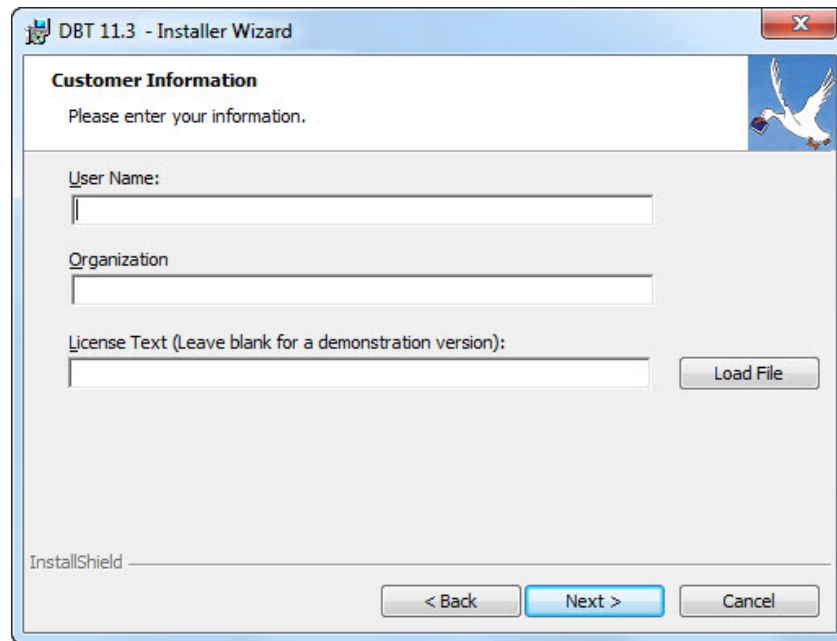
Notice that the Next button is initially disabled. In order to continue installation, you must accept the terms of the license agreement by selecting the radio button so labeled, or by typing **Alt+A**. *If this is*

your first time installing DBT 11.3, we urge you to read the text first. If you choose not to accept the agreement, you may cancel installation and contact your dealer or Duxbury Systems to return the software, within 90 days of your purchase.

If you accept the license agreement, simply click Next, or type **Alt+N** or **Enter**, to continue.

Step 3: Personalize your Installation

The next screen looks like this:



Some parts of the dialog, the User Name, Organization, and License Text fields, may be filled in. Unless you hear otherwise from your network administrator or supervisor, there is generally no need to be particular about how you fill out the first two fields.

If you wish to enter (or correct) the User Name, type your name when the dialog first appears, then type the **Tab** key to move on; if you do not want to enter (or correct) the User name, just type the **Tab** key.

Now, if you wish to enter (or correct) the Organization, type your company name and **Tab** to move on. If you do not want to enter (or correct) the Organization, then just type **Tab**. This datum is very often left blank.

At this point, you'll have reached the critical part of the dialog. Into this third field, you must enter your License Text. If you are updating to DBT 11.3 from an earlier installation, then your License Text will usually be displayed already. If this is a new installation, then you should find your License Text, in both print and braille, on card stock in the original shipping carton. Be sure to enter the License Text exactly as it appears on the card, paying attention to spaces and capital letters.

License Text will usually look something like one of the following samples:

DBT H1234-12345678

or

Single-user license G1234-12345678

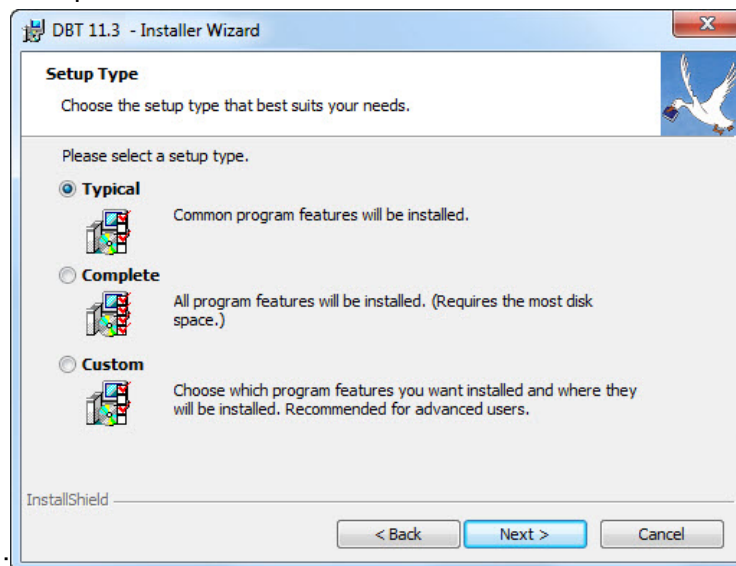
If you have any difficulty locating your License Text, then please contact your dealer or [Duxbury Systems](#).

Leave the License Text field blank if you are installing a demonstration version of DBT. You'll be given the chance to supply your license text after DBT is installed and running, should you decide that you wish to purchase a license.

When you have completed the license text, or decided to omit it, click the Next button, or type **Alt+N** or **Enter**, to continue.

Step 4: Select the "Typical" Setup Type

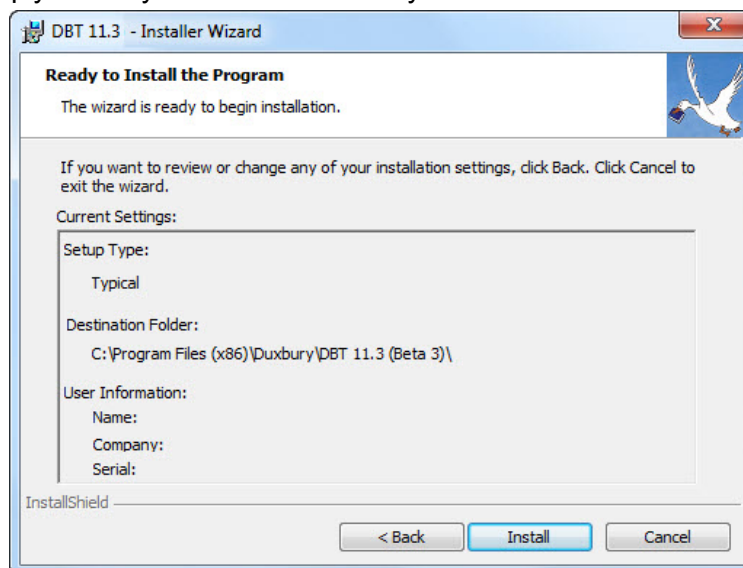
This step could not be simpler! You'll see a screen like this one



Just click Next, or type **Alt+N** or **Enter** to continue. Changing anything in this dialog before clicking Next would start you along toward a Custom Installation. We do not recommend that for most users.

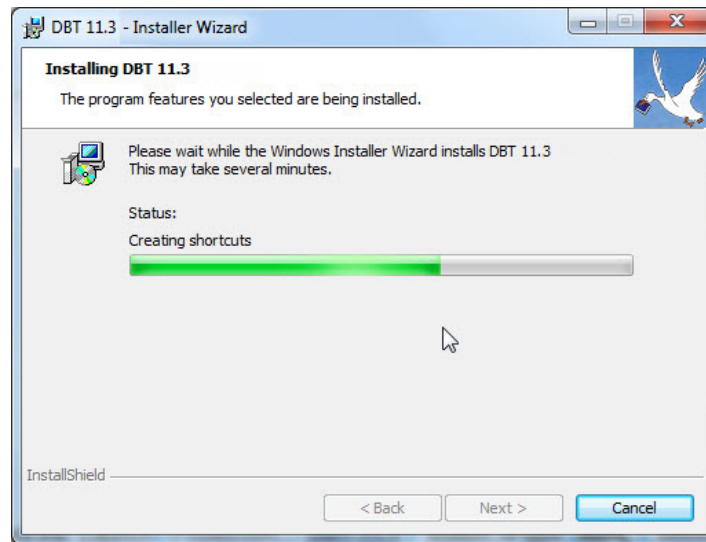
Step 5: Confirm your Work

The next screen simply shows you the answers that you have chosen so far:



This is your chance to stop and review the information you have given to the installer so far. If you want to make a change to the information on any of the earlier screens, click the Back button, or type **Alt+B** to return to the previous screen. That screen, in turn, will have a Back button for you to press (or type **Alt+B**), and so forth through to the first screen of the installer. Once you have made any corrections, use the Next button, or type **Alt+N**, within each dialog, until you have returned to this one.

Usually, however, there is no point in using that Back button. Just click the Install button, or type **Alt+I** or **Enter**, to let the installer go about its work. As the installer proceeds, you'll see a screen like this:



Even now, you can cancel the installation, though this takes longer than it would have before, because cancelling now will leave the installer with some clean-up tasks (which it handles automatically) in order to leave your computer unmodified.

The status bar will reset itself several times and progress again from the left to the right. This can be modestly frustrating, but it is perfectly normal for this kind of program installation.

Step 6: Finish the Installation

When the installer has finished installing DBT and configuring your system, you'll see one final screen, like this one:



It is often a good idea to check the "LaunchDBT 11.3" button, or type **Alt+L**, before clicking Finish, or typing **Alt+F** or **Enter**. Only "Finish" is truly required, but if you check the "Launch DBT 11.3" button first, then the Installer will start DBT for you. Not only will this allow you to quickly confirm that DBT is working, but you'll also be able to Activate DBT (under most circumstances) and install and configure embossers. If you are not the end user, and the end user does not have Administrative Rights on this machine, then you should perform these tasks before turning the computer over to the end user.

De-Activating and Removing DBT

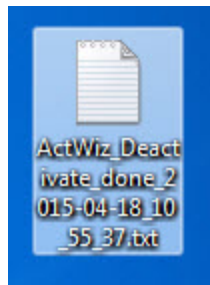
If you no longer wish to use DBT on a system, you **MUST** deactivate it and remove it from that PC in order to restore your user count.

Prior to removing DBT, use the Deactivate button in the Help: About box to deactivate your DBT. If you have an Internet connection we recommend using that as the easiest and quickest method. If you do not, you should save the deactivation data placed in a file on your desktop and send that information to Duxbury Systems to adjust your activation count. Once you have deactivated you can remove DBT from your computer.

The procedure for removing DBT from your system is done via Windows Add/Remove Programs accessible from the Control Panel.

Provided you are connected to the Internet, (without firewall restrictions) the removal process will normally adjust your activation count, ensuring that you can activate later on another system.

In the event you are NOT connected to the Internet, a text file will be placed on your desktop with deactivation information. (Note: The file name may be slightly different depending on the version you are removing.)



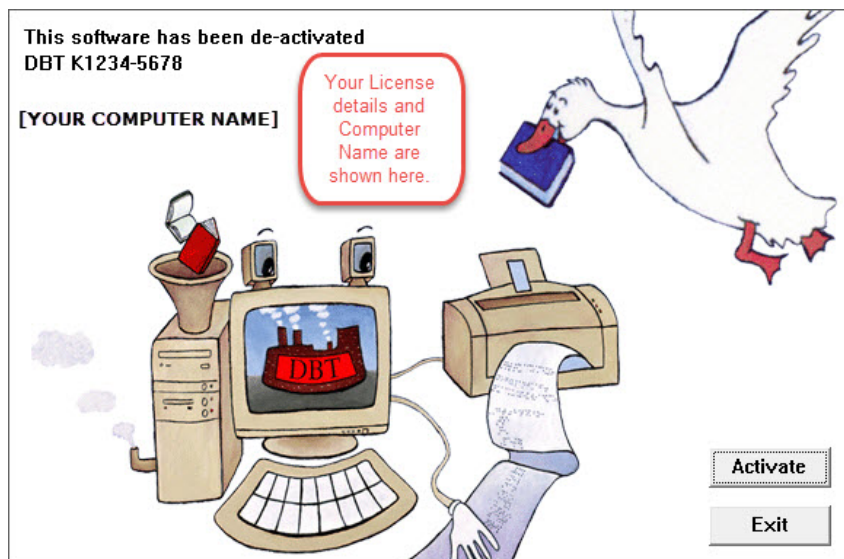
This file may be e-mailed or printed and faxed to Duxbury Systems whereupon your License count will be adjusted accordingly.

Registration and Activation

In order to complete tasks in this section, you will often require administrator rights, especially with Windows 7 and above. When you select an operation that requires these rights, the Activation Wizard automatically invokes the User Account Control prompt, where you can enter a username and password if required.

There are two places you may activate from. If you have installed and not yet activated DBT 11.3 you will see the following screen when you run the program.

(NOTE: The License Number shown in the screen shot is for illustrative purposes only!)

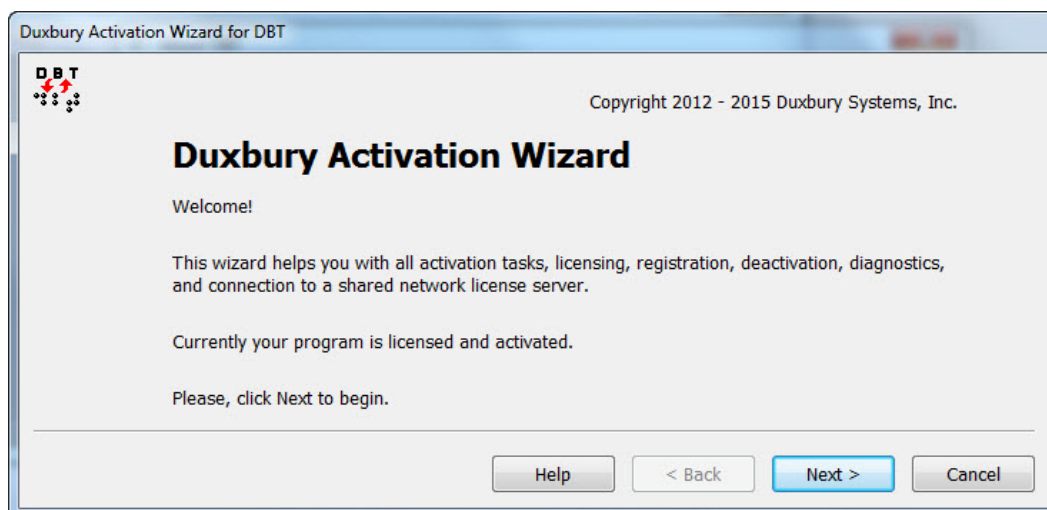


The second access point for activation is from the [Help: About DBT...](#) dialog. (See "Help: About DBT" on page 21.)

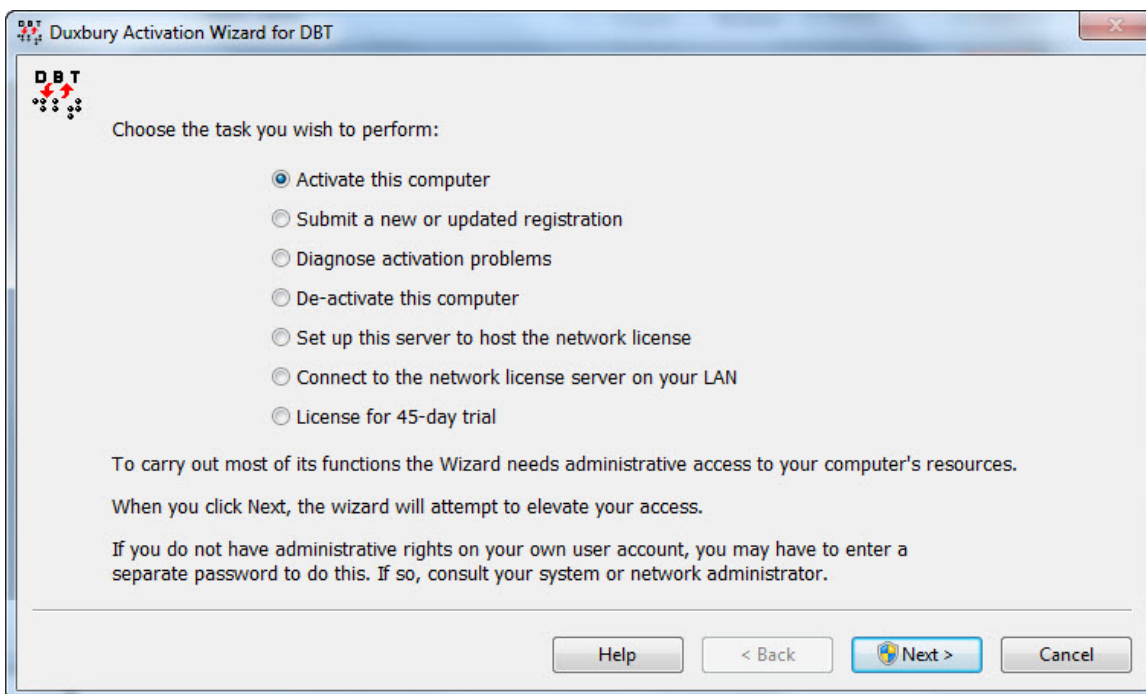
When you click on the Activate button, you will be taken to the Activation Wizard.

The Activation Wizard

You will now see the Duxbury Activation Wizard "Welcome" screen:



When you click "Next", a screen similar to the following will appear. Do not be surprised if not all options appear here.



The Activation Wizard will lead you through the process of Activating and Registering DBT on your computer. It works most easily through an internet connection, but will offer you other ways to activate if you do not have, or cannot use, your internet connection.

We will explain the options shown above in more detail, but to briefly summarize .

[Activate this computer](#) - produces a fully working version. (There is also a sub-Topic covering [Common Activation Problems](#))

[Submit a new or updated registration](#) - allows you to register your software for future technical support.

[Diagnose activation problems](#) - allows sending diagnostics to Duxbury if you are requested to do so.

[De-activate this computer](#) - a necessary function if you wish, for example, to reformat your hard drive.

[Set up this server to host the network license](#) - allows this computer to act as a server to share activations up to the limit purchased.

[Connect to the network license server on your LAN](#)¹ - allows you to connect a computer as a client of your main license system (as set up as per the previous item).

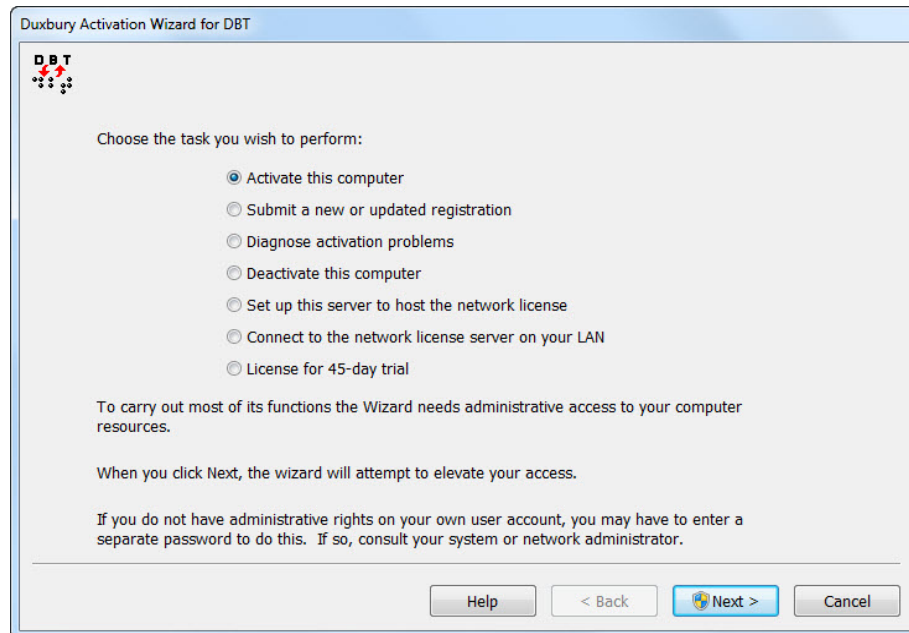
[License for 45-day trial](#) - If you have agreed to a 45-day trial, you will be supplied with a Special License Text by Duxbury which can be entered here.

NOTE: There is additional Help information available within the Activation Wizard itself.

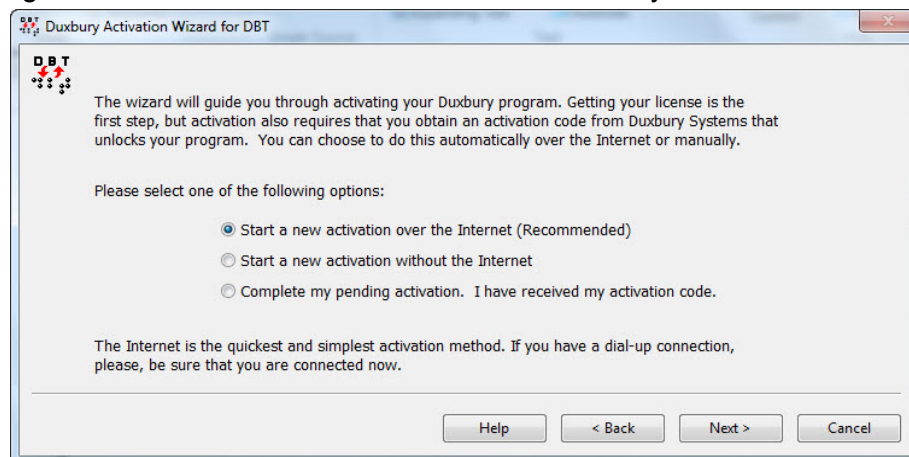
¹Local Area Network

Activate this Computer

Note: In the event removing DBT becomes necessary, please advise IT staff that DBT should be removed per the instructions at [Remove DBT](#). If major hardware changes are planned, or it is proposed to re-image the system, pre-removing DBT will generally avoid licensing issues when re-installing.



When you select "Activate this computer" or "License and activate", you will be presented with the following dialog which contains three radio buttons, one of which you must select.



Here we have three options - select one and press Next.

1) Start a new activation over the Internet (Recommended)

Provided your system has an internet connection, this is the simplest and quickest method of activating your software. Please note however that many organizations may use security options which can prevent this process from working. If this occurs, you will need to use the second option. Whichever option you choose, you will next be asked to enter your basic information as shown below.

NOTE:

- A) Duxbury License Text: should not be changed unless you are going to use a different License.
- B) It is not useful to change the normal computer name unless there is another computer which shares your same Duxbury license which already uses that name.
- C) User: Windows may offer an acceptable default, or you may change this if you wish.

Duxbury Activation Wizard for DBT

DBT

This is the information needed to activate your program. Please fill in any missing or inaccurate data.

Product: DBT

Version: 11.3

If your license has already been entered, the last digits are masked for your security.

Duxbury License Text: DBT K1234-5678****

Reference Code: 1579-6083-0900-0064-1285-3310

Please note: Each activated computer must have a unique Computer Name. In the User field, indicate a person, role, or where it will be used, whichever best fits your use.

Computer Name: HONDA-CRV-64

User: GeorgeBell

Help < Back Next > Cancel

2) Start a new activation without the Internet

If your system is not connected to the Internet, or the previous method fails for some reason, you may use this option to activate your DBT.

Here you have three options. Activate by e-mail, in which case an e-mail message will be raised. You can telephone Duxbury's Customer Support in the USA: +1 (978) 692 3000, or you can fax: +1 (978) 692 7912 or even mail the resultant form.

Whichever method you select, you will be guided through the process.

3) Complete my pending activation. I have received my activation code.

When this option is selected, you will see the following dialog into which you enter the details supplied by Duxbury Systems.

Please note that if no Reference Code is shown, this suggests that Step 2) above may not have been completed correctly.

Duxbury Activation Wizard for DBT

DBT

Your Reference Code: 1579-6083-0900-0064-1285-3310

Please enter the activation code, maximum version, and confirmation number you received from Duxbury Systems in the fields below.

Activation Code:

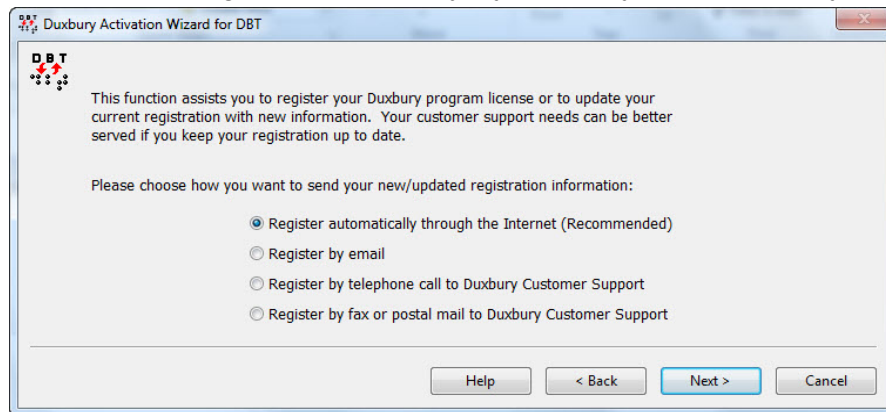
Maximum Version License is Valid For: 11.3

Confirmation Number:

Help < Back Next > Cancel

Help: Registration

We cannot stress enough the importance of Registering your copy of the Duxbury Braille Translator. Amongst other benefits, this will ensure your eligibility to receive free updates via the Internet. Here there are four options. Register automatically, by e-mail, by telephone, or by fax or post.



Whichever method you select, the information you need to supply will appear on the following screen.

PLEASE NOTE:

In order to avoid future problems if or when the software is transferred, careful consideration should be given as to who the Registered owner of the software is.

For example, if the software has been purchased by an Education Authority for use in a school, or with a specific student, does the software belong to the Authority, the school or the student?

There are occasions when you may be asked for Registration details, particularly when upgrading. If ownership or a change of Registration is required, we will require written confirmation from the original Registered Owner.

Diagnose activation problems

The screen below shows the result of running diagnostic tests. In addition to the test results, this screen provides these two commands:

View Log: This button opens Windows Notepad and displays the activation log, which may assist Duxbury Technical Support staff to identify the problem you are having.

Send Email: If you have an e-mail program installed, this button creates an e-mail message addressed to Duxbury with the log file attached. You will need to then manually "send" the message as normal.

The screenshot shows the 'Duxbury Activation Wizard for DBT' window. It has a title bar with the DBT logo. The main area is titled 'Activation Diagnostics'. It contains several input fields: 'Product' (DBT), 'Version' (11.3), 'Duxbury License Text' (DBT K1234-5678**** [NOT registered.]), and 'Activation Computer' (HONDA-CRV-64). Below these is a 'Results' section with a list of checks: License Check (OK), Files Check (OK), Installation Check (OK), Shared Activation Connection (No), Computer Hardware Match (OK), Activation Type (NOT ACTIVATED), Activation State (NOT ACTIVATED), Users Allowed (no info), Max Valid Version (11.3 [now]), and Features Match (no info). At the bottom left are 'View Log' and 'Send Email' buttons. To the right of these buttons is contact information for Duxbury Systems, including phone, fax, and email addresses. At the very bottom are 'Help', '< Back', 'Finish', and 'Cancel' buttons.

Note: In network installations of DBT, the Diagnostics report will differ depending on whether it is run on the network license host or on a client of the license host. Duxbury Technical Support can interpret the diagnostics in each of these two cases. For most network activation issues, diagnostics from the license host provide the more useful information.

Common Activation Problems

The two most common problems which occur are:

1. SFAIL_DUPLICATE_LOCATION

This error means that the system you are attempting to activate, or a computer with the same name, has already been activated. If you see this error, you normally also see this message, "Two different computers on the same license cannot use the same computer/location name."

If there is another computer that uses your Duxbury license and that has the same name as the current machine, you will get this error. Computers that use the same Duxbury license must have unique names. You will need to give your machine a different name to activate it.

Otherwise, this error can occur if you have upgraded your system in some major way without deactivating DBT first, perhaps by an update to the BIOS or by replacing your hard disk drive. In this case, the system upgrade causes your machine to appear (to the activation process) to be a new machine with the old name. In such cases, you will need to contact Duxbury or your dealer to resolve the issue. You can e-mail Duxbury at activation@duxsys.com. Please ensure you include your License Number , Computer Name, and the full details of your problem.

2. INVALID MACHINE CODE

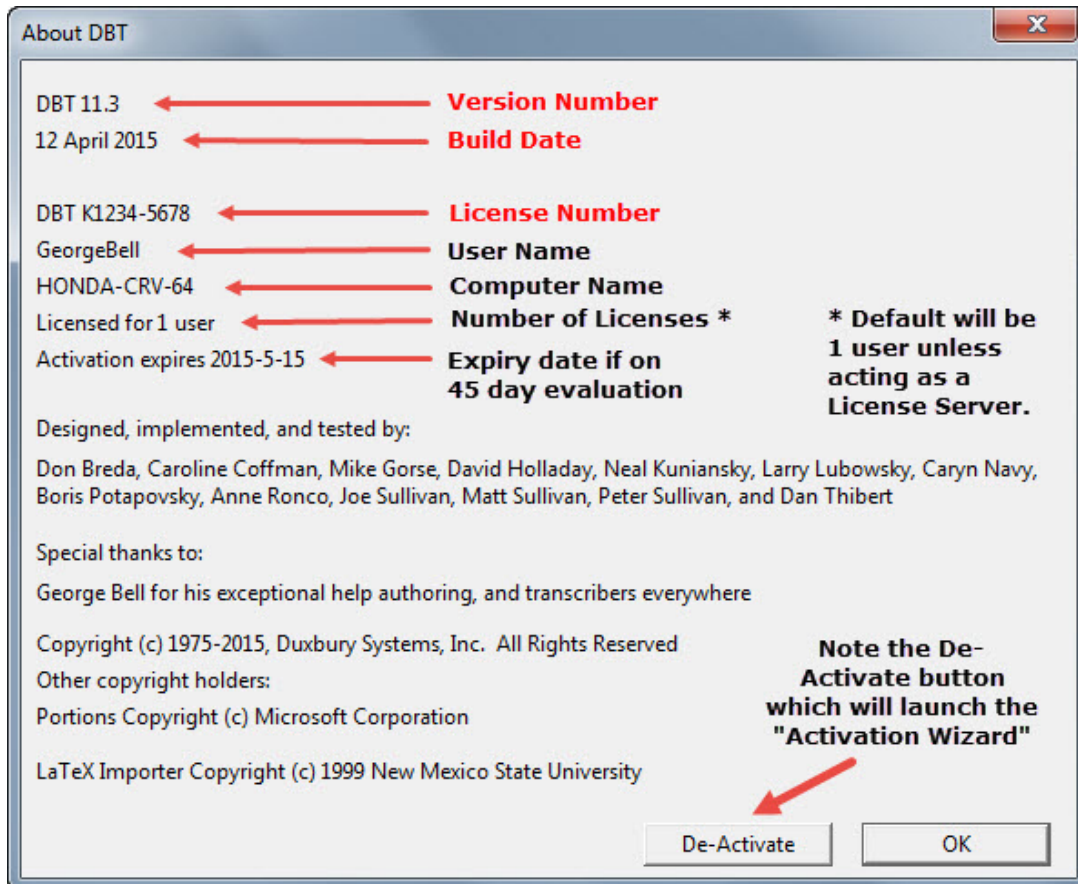
This error normally occurs when a system has been "imaged". It is quite common for technicians to prepare a customized master version of a computer system, and copy it on to a number of other systems. If DBT has been installed on the master image, the copy protection system will fail when you attempt to activate locally.

The solution is to remove DBT from the local system you are attempting to activate, and reinstall. If DBT is required on more than one system, you will require a network license. Please contact Duxbury Systems or your local dealer for more details.

De-activate this computer

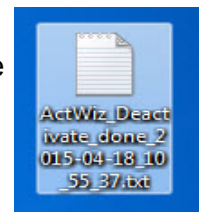
Important Note: Network users **must** consult their system administrator before attempting to use this process.

If for any reason you wish to remove DBT from your system (See [Remove DBT](#)), perhaps to install it on a different system, you should de-activate DBT. Access to this process is via the De-activate button found in DBT's [Help: About DBT](#) dialog shown below.



You should ideally de-activate while connected to the Internet. This will ensure that your activation count is immediately adjusted on the Duxbury Activation Server.

If you do not have an Internet connection available, please proceed anyway. A special de-activation text file will be copied to your desktop. This text file may then be e-mailed, faxed, or the details relayed by telephone to [Duxbury](#). The adjustment to your user count will then be done manually.



Global Menu

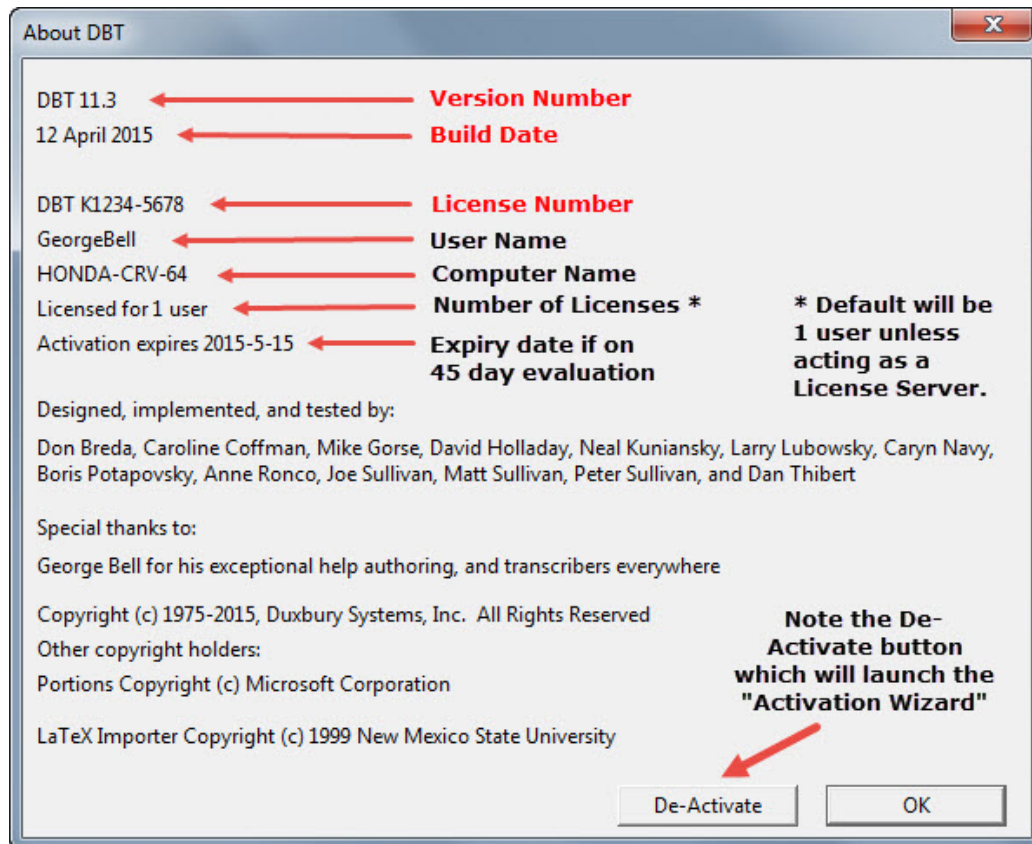
There are various items in DBT's Global menu which may be set according to user requirements and preferences.

You will find these items explained in detail in either the "Complete" version of "Installation and Setup", or explained in DBT's Help: The Menus: Global.

Access to make actual Global changes in DBT is a menu item within the application itself.

Help: About DBT

Keystroke: **a** from Help menu



There are two very important items on this screen which you will require if you contact Duxbury or your Duxbury dealer for any reason. The Version number and date which may follow, and the license number.

If you are using a screen reader, simply pressing the tab key will allow you to hear the Version and License Number.

Please Note: The example license number "DBT K1234-5678" is purely for illustrative purposes.

If for any reason you require to remove DBT from your system, for example, to install on another system, you must uninstall or De-activate first.

You should also uninstall or De-activate DBT if you require to change any hardware on your system.

Full details are provided in the Registration and Activation: [Remove DBT](#) topic.

End User License Agreement (EULA)

IMPORTANT Read this carefully before using this product. This End-User License Agreement ("EULA") is a legal agreement between you (either an individual or a single organization) and Duxbury Systems, Inc. ("Duxbury") for the Duxbury software program that accompanies this EULA ("Software"), which includes any associated media such as CDs and documentation. An amendment or addendum to this EULA may accompany the Software. You agree to be bound by all terms of this EULA by installing, copying, or using the Software. If you do not agree, do not install, copy, or use the Software; you may return it to your place of purchase for a full refund within ninety (90) days of purchase.

Ownership of the Software

1. The Software is owned by Duxbury and is protected by United States copyright laws, by laws of other nations, and by international treaties. Duxbury retains ownership and all rights not expressly granted to you by this EULA. The software may include materials developed by third parties, which retain the copyright on those materials.

Grant of License

2. Duxbury grants to you the right to install and use the Software according to the class of license, as follows: 2a. Single-user license Duxbury grants to you the right for one natural person, on one computer, to use the Software at any one time. You may install the Software on up to two (2) computers, and at different times different people may use the Software, but at any one time only one natural person may be using the Software, on one computer. If any computer on which the software is installed is connected to the Internet or any other network that permits any form of automatic access to the Software's functions, it must not be configured so as to allow such access by the general public or in any event by more than five (5) distinct natural persons, in total, during any 24-hour period.

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